

**2010 Application
Transportation Enhancement Program
Central District – District 5**



BEFORE COMPLETING THIS APPLICATION, PLEASE NOTE THE FOLLOWING:

- Eligible projects must be one of the 12 possible Transportation Enhancement activities. Information regarding the 12 eligible activities can be accessed at www.enhancements.org. Eligible locations include all areas within the Central District's counties: Benton, Boone, Callaway, Camden, Cole, Cooper, Gasconade, Maries, Miller, Moniteau, Morgan, Osage and Pettis.
- Maximum Federal Funds that can be requested: **\$500,000**. Total project cost can exceed the federal maximum of \$500,000. The pro-rata share will be adjusted to the final project award.
- Minimum Federal Funds requested must be: **\$50,000**.
- All projects are eligible for preliminary engineering, construction, and construction engineering. All cost on projects that exceed the federal maximum will be the local agency's responsibility.
- Each application **must** include photos of project location.
- Limit of 3 applications from a local agency will be accepted. If a local agency elects to submit more than 1 application, that agency **must** list an order of priority for the applications submitted.
- All applications need to be sure there are no significant concerns that could potentially delay the project. (i.e. right of way clearance, environmental concerns, utility adjustments)
- All projects must have final plan, specification and estimate submitted to the District 5 office no later than October 1, 2011. Projects submitted after this deadline are subject to withdrawal.
- ***Eight (8) Copies of Application must be received on or before 12:00 p.m. CST on Thursday, September 30, 2010 at the MoDOT District 5 Office at 1511 Missouri Boulevard – PO Box 718 in Jefferson City, Missouri 65102 (Attn: Dion Knipp)***

Notes to Applicants:

- Projects must be designed and inspected by a Professional Engineer.
- Projects must comply with federal requirements identified in the Code of Federal Regulations – Title 23 and the Local Public Agency Manual. Additional information can be accessed at <http://www.modot.org/business/manuals/localpublicagency.htm>
- If selected, the project scope **MUST** be completed, **NO EXCEPTIONS**, regardless of low estimates or cost increases.
- All final Plans, Specification, and Estimates must be submitted to MoDOT no later than October 1, 2011. **NO EXCEPTIONS**.
- **NO** In-Kind match will be allowed on these applications.
- Maximum federal ratio is 80%.

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District 5 Enhancement Team utilizes the criteria listed below in the evaluation process to award projects. For a complete evaluation, it is recommended that grant narratives include information on the following points:

- There must be a direct relationship with surface transportation.
- The local sponsor must be a government agency and is responsible for funding the project and maintaining it.
- The project must meet one or more of the twelve (12) enhancement categories.
- Project readiness – has local agency taken steps to allow the project to be completed.
- Does project enhance the quality of life of the community. (connectivity, tourism, safe routes to school, building on existing efforts)
- Provides for bicycle and/or pedestrian transportation needs.
- Provides scenic, natural or historic transportation enhancement.
- Eliminates barriers and provides ADA compliance.
- Local agency's past experience with these types of projects.
- Application clarity and completeness.
- Status of right of way, utility adjustments, and environmental concerns that would allow the local agency to complete project.
- Demonstrates public involvement and partnerships

Progress milestones to be completed on awarded projects.

November, 2010 – District Enhancement Team meeting to award applications.

December, 2010 – Mandatory workshop for awarded agencies.

December 17, 2010 – Advertisement for consultant services submitted to MoDOT for posting on MoDOT website. (if applicable)

March 1, 2011 – Engineering Services Contract approved by FHWA/MoDOT Authority to proceed with design issued.

June 1, 2011 – Preliminary plans submitted to MoDOT.

October 1, 2011 – All final plans, specification, and estimate (PS&E) **must** be submitted to MoDOT for approval.

Any delay in project milestones could potentially put the federal funding in jeopardy for awarded applications.

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Please Type or Write Legibly in Black or Blue Ink

Project Title: _____

Project Location: _____

Applicant Name: _____

Person Responsible: _____
Name Phone Number

Applicant Street Address: _____

Applicant City/State/Zip: _____

Applicant Email Address: _____

Signature of Responsible Party: _____
Date

Project Description

<Detailed Description including scope of work and the limits of the project, including where it starts and stops. See page 2 of this application for other information that should be included in the narrative. Please be sure to attach photographs of the proposed project location, etc. Please add as many pages as needed to completely describe project.>

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	<u>Project Budget*</u>
Preliminary Engineering	\$ _____
Right of Way	\$ _____
Utility Relocation	\$ _____
Construction	\$ _____
Construction Inspection	\$ _____
Total Project Cost	\$ _____

Please attach a detailed estimate of construction cost if available.
* Total Project Costs in Total Dollars – Federal & Local Combined

Please remember to attach photo sheets to the application before mailing.

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